

Software Implementation Project Manager - Job Description

Job Title	:	Project Manager
Reports to	:	Operations Manager
Department	:	Operations Team
Industry	:	Capital Markets and Banking
Location	:	Mumbai

Purpose of the Job

- The Project Manager is responsible for the successful delivery of RTGSL's application software products for multiple customers including helping to create a project plan for each project and is responsible for following the plan, project budget, timelines and scope.
- The Project Manager manages technical resources and business analysts to completion of each project technical and functional tasks, respectively, related to implementation.
- This motivated and multi-talented individual will work closely with various financial services clients along with a talented team of fellow implementation managers, engineers, business analysts and QA toward a smooth, efficient and successful client experience.

Main Objectives and Activities

- Manage schedules/timelines, budget, 2-4 person project teams and scope
- Manage the entire project life cycle, direction and guidance.
- Responsible for project status and issue escalation to the Project Management Group
- Successful delivery of tasks from core information technology team members
- Monitoring of overall project resources and budgets.
- Review of strategies, methodologies and approaches for completion of deliverables by team members
- Project leadership, team building, strategy consultation and advice in all aspects of implementation of RTGSL's Software products
- Review and sign off of all major deliverables for the project.
- Management of scope changes
- Resource Planning and Monitoring

Additional Responsibilities

- Insures that all Project Team members meet or exceed all activity standards for delivering projects.
- Delegate authority and responsibility with accountability and follow-up.
- Sets examples for the team in areas of personal character, commitment, organizational and work habits.
- Conducts regular coaching and counseling to build motivation.
- Maintains contact with all clients in the market area to ensure high levels of client satisfaction.
- Demonstrates ability to interact and cooperate with all company employees

Qualifications

- Education: Bachelor Degree 4+ years / MCA / MBA
- Formal training in Project Management

Technical Skills

- Database Applications: MS SQL all versions
- MS Windows - All versions
- Web Servers
- Networking basics and fundamentals

Soft Skills

- Executes/Results Driven:
 - Sets and conveys clear goals and monitors progress
 - is accessible and supports relevant others
 - Obtains results and adds value to the organization by making timely and sound decisions and influencing others
- Analytical Thinking:
 - Intellectual capacity to break down a problem or situation into its component parts, identifying implications, timeframes and sequences
- Attention to Detail:
 - A concern for ensuring accuracy, clarity and quality of work reflecting an underlying drive to increase efficiency and track organizational measures.
- Collaboration and Teamwork:
 - Creates commitment to common goals
 - identifies competing interests and finds ways to balance them

- values contributions of all team members and other constituencies
- values team accomplishments over individual accomplishments
- leverages others' strengths and experiences to achieve team goals
- cooperates with colleagues and shares resources
- Client/Relationship Management:
 - Establishes and builds relationships with clients. Applies knowledge to the business and provides personalized, value added service
 - Demonstrates willingness to meet needs of clients by pursuing improved courses of action
 - delivers products and services that best serve client needs
 - uses client feedback as a basis for improving service and performs necessary follow-up work without being prompted
 - Must be have excellent organizational and communication skills and be able to manage multiple, simultaneous projects and deadlines.

Business Skills

- Demonstrates an understanding of the issues relevant to a variety of financial software products
- Maintains an up-to-date perspective and knowledge of the Capital Markets business
- Applies technology and business knowledge to solve business problems and create new opportunities

Salary

- We offer excellent working conditions with good long term prospects for the right person and a salary dependent upon experience.
- This position offers an excellent opportunity for an individual that is willing to learn and progress within the Company and the IT industry. The successful candidate will be given the opportunity to develop and acquire new skills.

About Us:

Religare Technova Limited is the holding company for the IT business of a large diversified Indian transnational business group. The group pursues aggressive business interests globally in Financial Services (Religare Enterprises), Health Care (Fortis HealthCare), Wellness (Religare Wellness, formerly Fortis Health World), Diagnostics (Super Religare Laboratories, formerly SRL Ranbaxy) and Aviation and Travel (Religare Voyages).

Religare Technova Global Solutions (formerly Asian CERC Information Technology Ltd and Capital Market Solutions Pty Ltd), is a global leader in providing Enterprise Software Solutions to the Capital and Financial markets.

We have a presence in 12 countries across Asia, Australia and Europe.